MEMORANDUM

To: All Motor Vehicle Dealer Board Members and Interested Parties

From: Alice Weedon through Bruce Gould

Re: March Committee and Full Board Meeting Schedule

Date: February 3, 2010

The following schedule lists the dates and times for the Board and Committee meetings for the month of March. All meetings will take place in Room 702 of the DMV Headquarters Building at 2300 West Broad Street in Richmond.

Monday, March 8, 2010:

Dealer Practices Committee 9:00 a.m.

Licensing Committee Immediately following Dealer Practices

Advertising Committee Immediately following Licensing

Transaction Recovery Fund Committee Immediately following Advertising

Full Board 10:00 a.m. or 5-45 Minutes following Transaction

Recovery

If you have any questions, please call Alice Weedon at (804) 367-1100.

/arw

c: Eric Fiske